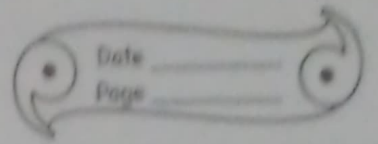


23/10/21



Managing Files and Folders.

1. a. I am a feature which provides a quick method to open any application or software.

Ans- Shortcut icon

b. Rename

c. Icons

d. Files

(a) File Explorer is an icon which provides detailed information about files, folders and drives.

(b) The two features of windows 10 are Search tool - Cortana and Windows snapping.

(c) Windows 10 has a refined and powerful search tool called 'Cortana'. When you right-click on any icon, a pop-up menu appears, which is called the Context Menu.